FIU | Journalism & Mass Communication
FLORIDA INTERNATIONAL UNIVERSITY

Revised 9/22/2014

COURSE SUBSTITUTION REQUEST

Name _____ Panther ID # _____

Street Address _____ Phone # _____

City/State/Zip code _____ Date of Request _____

FIU Email Address _____

Major: (Check One)	❑ Advertising	❑ Digital Media Studies	❑ GSC – Global Strategic Communications
	❑ Public Relations	❑ Journalism	❑ Spanish Journalism
	❑ Broadcast Media	❑ Other (specify)	

Required Course

Title: _____

(Course Prefix)_____ (Course Number)_____

A minimum grade of "B" is required for any course to be substituted for an SJMC requirement.

Requested Substitution

- Attach a copy of the course syllabus.
- Attach the (un)official transcript to verify grade if course was taken outside of FIU.
- Attach your current PDA.
- Attach any other pertinent information to support your request.

Title: _____

(Course Prefix)_____ (Course Number)_____

From: (Institution) _____

Term: _____ Year: _____ Credits: _____ Grade: _____

Reason for Requesting Substitution: _____

Student Signature: **Date:**

OFFICE USE ONLY

Reviewed by _____ Date:_____

Will the course be taken at another institute? ❑ Yes ❑ No

Will the course be counted towards the last 30 credits? ❑ Yes ❑ No

Department Chair:	**Date:**	❑ Approved	❑ Denied
Associate Dean:	**Date:**	❑ Approved	❑ Denied
Dean: (Needed only when course is taken at another university and counts towards the last 30 credits.)	**Date:**	❑ Approved	❑ Denied

PDA CORRECTION: Date Completed_____ **Initials**_____