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Panther ID

Select Term:

Fall 20____
 Spring 20____
 Summer 20____

Check all that apply to you:

___ Financial Aid / Bright Futures Recipients
 ___ International Student
 ___ Veteran
 ___ Student-Athlete

Name _____
Last
First
MI

X _____
 Student Signature _____ Date _____

By Signing above I am agreeing to the Terms & Conditions on the back of this document.

ADDS

Reference Number:	Prefix:	Course Number:	Sec#:	Grade Option:	Credit Hours:	Days	Times
12345	ENC	1101	U01				

DROPS

Reference Number:	Prefix:	Course Number:	Sec#:	Grade Option:	Credit Hours:	Days	Times
12345	ENC	1101	U01				

The following signatures may be required when requesting to add/drop a course.

 Professor's Name Signature Date

 Advisor's Name Signature Date
 ___ Student needs course to graduate
 ___ Student was added to course in error (Please specify error on separate document)
 ___ Student doesn't meet prerequisite (Please specify on separate document)
 ___ Other (Please specify reason for add/drop on separate document)

 Dean's Name Signature Date

Deans Signature needed for students signing up for:
 19 or more credits for undergraduate
 16 or more credits for graduate. Initiate petition with Academic Department.

Department Stamp

Terms and Conditions

I acknowledge and accept that as a student at Florida International University, I understand and agree to the following terms and conditions.

- _____ I am responsible for my own enrollment and for adhering to all published deadlines.
- _____ I am responsible for the payment of any class for which I register or have authorized a university representative to register me. If I initiate registration for the semester on or after the first day of classes, I will be assessed a \$100 Late Registration Fee.
- _____ I must drop any class I do not want on my permanent record by the end of the Add/Drop period, as published in the university's Academic Calendar. I will refer to the Academic Calendar for all relevant deadlines.
- _____ I am financially liable for tuition and fees for all classes I drop after the Add/Drop deadline and will receive a permanent DR grade on my transcript.
- _____ If my tuition and fees are not paid or I have not made the appropriate arrangements by the designated deadline, my classes MAY be dropped for non-payment. If my classes are dropped for non-payment, I will have a limited amount of time to be reinstated into ALL my classes with late fees.
- _____ I am aware that I have six months after a semester ends to submit an appeal to drop/withdrawal classes with proper documentation.
- _____ I am aware that any changes made to my enrollment could impact my financial aid.
- _____ I am aware that all official university communications will be sent to my FIU student email account. I also understand that all student-initiated communications to Enrollment Services must be sent via my FIU student email account.

The university has adopted an emergency notification system to all faculty, staff and students that relies on phone text messaging. Should an emergency arise on our campus, the university will immediately send out a brief text message to all member of the university community. The university will only use the text-messaging feature for emergencies and bi-annual tests of the emergency messaging system. In accordance with the university's emergency management procedures every student must submit his or her appropriate emergency contact information. In the event you do not have a current and active cell phone number, please include an alternate emergency contact number. If you fail to provide either, you will not be able to register using this online system.

Emergency Notification Information Cell Phone Number _____ or Other Phone _____
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Standard text messaging rates/other charges from your service provider may apply.